

## Name of School

### PURPOSE

\_\_\_\_\_ is established to help students learn to love themselves, others, God, and learning. The school is founded on the principles of serving others. Each student will be challenged to work to their own potential, plan college or career goals after high school, and prepare to meet those goals.

### ADMISSIONS

Our school accommodates grades K through 12 with a maximum of 300 students.

We accept students transferring from public or private schools, but reserve the right to refuse any child who has been expelled for drug or alcohol problems, problems with authority and refusal to submit to authority or any student that is a ward of the state, has been in a juvenile detention center, or has been expelled from their previous school.

Prior to admission, a meeting with parents and student is required. All forms must be completed and registration paid.

All enrollments must be approved each year. Students who attended the year before are not automatic. They must be approved as well. Continued enrollment is contingent upon the students cooperation and willingness to learn.

We do not discriminate against race, color, or national and ethnic origin.

### CURRICULUM AND PUPIL ACHIEVEMENT STANDARDS

Our classes are based on a period of history, from creation to current times. We choose events that change the course of history. We teach the threads of history, pointing out milestones along the way, that led us to where we are today.

Communication skills are a key component of this curriculum. Our children must be able to express themselves orally and with the written word in order to succeed in today's world.

Through the research based curriculum, students are taught to gather a body of knowledge, get a command of it, categorize the information, gain control of it, and use it.

Our grading system considers any grade below 75 failing.

Quarterly report cards are mailed to parents. Any student with an average of 85 or less will be placed on academic probation. If student does not bring up grades in the following nine weeks, student may be dismissed.

### FACILITY

\_\_\_\_\_ is primarily located in the fellowship hall of \_\_\_\_\_ church. We have a resource room with 3 computers, CD-ROM, printers, two television and VCR units, and most of the schools written resources.

The Sanctuary is reserved for assembly programs and for musical study.

A kitchen will be used during lunch preparation, serving, and clean up. Hot lunches are provided at additional cost daily. A microwave and refrigerator space will be provided.

The yard has a basketball goal, volleyball, tether-ball, softball / kickball field, and a walking track.

### STAFF

Each member of our staff has a minimum of a high school diploma. Administrator has taught for 12 years, a variety of subjects. Additional staff member worked in management for 31 years before retiring and starting a second career with us.

## STUDENT RIGHTS, RESPONSIBILITIES AND DISCIPLINE CODE

It is not a right to attend this school but a privilege.

We expect the rules of the classroom, as stated here, to be carried out with utmost respect.

We expect students to show proper respect to those in authority. Disrespect includes the following: Talking back, sarcasm, and *complaining or gossiping* about those in authority. Students are also expected to respect one another. There will be no name calling, rude gestures or gossiping about other students.

Stealing in any form will not be tolerated. This is direct disobedience to the Word of God. Stealing includes borrowing something without permission.

The deliberate destruction of school property including but not limited to the van or property of others on the school grounds may merit suspension. The Principal will determine suspension. Parents will be expected to pay for repairs or replacement of the damaged item.

It is desirable that students not only refrain from cursing and using the Lord's name in vain, but also from vulgar and slang expressions, which are offensive to Christian standards. This includes like expressions in foreign languages.

Observe the 6" rule at all times. There will be no pushing, shoving, hitting, kicking, scratching, or fighting of any kind on the school grounds.

Students will conduct themselves in a manner which is becoming to a Christian with the opposite sex.

Student conduct outside of school will have a bearing on any action that may be taken by the school concerning suspension or expulsion. Worldly pursuits includes but is not limited to the following: use of alcohol, illegal drugs, misuse of legal drugs, fornication, homosexuality, or participation in immodest or vulgar acts. If a student's lifestyle outside the school is such as to bring reproach upon the Christian standards upheld by the school, we reserve the right to dismiss the student permanently from the school.

No food, snacks, or drinks in classrooms except at lunch. No chewing gum. If a student chews gum on the school property, they will serve mandatory after school detention doing manual labor such as washing garbage cans.

Rules and regulations of the school are not just limited to the rules listed in the handbook. As time and situations change, so will the rules. Therefore the school is not limited to written rules only. The principal has full discretion in the disciplining of students.

We reserve the right to search the personal belongings of a student, if staff has reason to suspect a student who has possession of items stated in handbook that is not allowed on school premises. We will search, without permission from student or parent, backpacks, notebooks, purses, pockets on clothing, desk or their person in general.

Please do not bring alcohol, cigarettes, cigars, illegal drugs, radios, cassette players, CD players, walk-mans, game boys, beepers, electronic games, or toys etc. No cellular phones or beepers allowed inside the school building or on the person.

Anything not on this code, will be given an oral warning. Thereafter, it will be considered disobedience to continue the behavior. *Repeat offenders will not be readmitted the following year.* We reserve the right to suspend or expel any student who continues to break the rules or refuses to submit to authority.

Use of the telephone by students prohibited. Staff will make all necessary calls.

All work due to be turned in during a suspension will result in a "zero" grade.

## Name of School

### RESOURCES

Library includes but is not limited to volumes in these subject areas:

English language skills	Classics	Literature
Biographies	Life Science	Physical Science
Chemistry	Business/Money management	Family
Sports	Religion/Bible Study	Mathematics
Art	References	Foreign Language
World History	Geography	Philosophy
American Literature	English Literature	Computer Science
Drivers Education	SAT prep.	Health/Sex Education

Also the campus carries subscriptions to the following magazines and newsletters:

Home Office Computing	Ranger Rick
Smithsonian Institute's World	Readers Digest
Florence Morning News	Marion Star
World magazine	Voice of the Martyrs
National Geographic	

### INSURANCE

We carry a basic liability policy in the amount of \$100,000 with \_\_\_\_\_ co. We assume liability by the school for the activities of the school and we agree that the school will indemnify and hold harmless the association, its servants, agents, and employees, from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to persons or property or otherwise which arises out of the act, failure to act or negligence of the school, its agents and employees, in connection with or arising out of the activity of the school.

### CALENDAR

August 17	First Day of School	
October 13	End of first quarter	
October 16 (Saturday)	PSAT's	Field trips will be taken on
November 22-26	Thanksgiving Holidays	four days, to be announced.
December 17	End of Second quarter	
December 18-January 3	Christmas holidays	
March 8	End of third quarter	
March 27-31	Easter holidays	
May 19	End of fourth quarter	

School begins at 8:15 am and dismisses at 2:30 P.M., Monday - Friday, unless otherwise noted.

### PARENTAL SUPPORT

\_\_\_\_\_ is an extension of your family, Your advice and your involvement is critically important and encouraged. Your continual support of your child's efforts is essential for building your child's motivation and confidence. Family nights will be held three times a year, tentatively scheduled for Thursday nights from 6:30 - 8:30 PM.